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October 9, 2020

Dear Parents/Guardians,

It was brought to our attention today that a member of our school community from Cohort A has tested positive with COVID-19. This individual was in the school building October 7th and 8th. As part of our protocol, the contact tracing forms were reviewed, individual interviewed and the Nutley Health Department was called. As per the Nutley Health Department, the students and staff members who were in close contact with this individual have been notified, and the guidance provided by the Nutley Health Department is being followed.

As per the New Jersey Department of Health guidance, when there are two positive COVID-19 cases, in two different classrooms within 14-days with no clear link between them, schools should close for 14-days. Under this guidance as well as the Nutley Department of Health, The Phoenix Center will close for in-person learning for two weeks (October 12th – 23rd). The Phoenix Center will follow it's virtual learning model during the two week quarantine. Please be sure to look for an email from teachers and related service providers for any changes to the schedule.

The Phoenix Center will resume in-person learning for Cohort B on Monday, October 26th while Cohort A is still virtual and in-person learning will resume for Cohort A on Monday, November 2nd with Cohort B virtual; following the hybrid A/B model on the calendar.

If you experience symptoms of respiratory illness (fever, coughing or shortness of breath), please inform Connie Andolino and contact your health care provider. The Phoenix Center will keep all medical information confidential and will only disclose it on a need-to-know basis.

The Phoenix Center's cleaning and sanitization protocol has been put in place and the individuals involved in the potential exposure have been contacted and quarantined as needed.

Thank you for your attention to this important matter.

Sincerely,

Julie Mower, M.A.Ed.
Executive Director