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November 7, 2020

Dear Parents/Guardians,

As you know, it was brought to our attention late Thursday afternoon that a member of our school community from Cohort A is considered to be a person under investigation (PUI) for COVID-19. We are still awaiting the results of their COVID-19 test at this time and will keep you updated as soon as we have more information. In addition, it was brought to our attention today that another member of our school community in Cohort A has tested positive for COVID-19. This individual was in the school building November 2nd – 5th. As part of our protocol, the contact tracing forms were reviewed and the Nutley Health Department was called. The individual as well as any students or staff who were in contact will be quarantined for 14 days.

As part of our protocol, the contact tracing forms were reviewed, an interview was conducted and the Nutley Health Department was called. As per the Nutley Health Department, the students and staff members who were in close contact with this individual have been notified, and the guidance provided by the Nutley Health Department is being followed. If any further developments occur, you will be notified in a timely manner. If you experience symptoms of respiratory illness (fever, coughing or shortness of breath), please inform Connie Andolino and contact your health care provider. The Phoenix Center will keep all medical information confidential and will only disclose it on a need-to-know basis.

The Phoenix Center's cleaning and sanitization protocol has been put in place and the individuals involved in the potential exposure have been contacted and quarantined as needed.

Thank you for your attention to this important matter.

Sincerely,

Julie Mower, M.A.Ed.
Executive Director



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